|  |  |
| --- | --- |
| **Key Contact** |  |
| **Organisation** |  |
| **Address**  **Post Code** |  |
| **Phone** | **Day Evening** |
| **Email address** |  |
| **Size of Group** | **Male ( ) Female ( ) Leaders ( )** |
| **Units** | **Kinder 31 beds ( ) Howden 21 beds( ) Whole centre ( )** |
| **Date** | **Arrival Departure** |
| **Times** | **Arrival Departure** |
| **Camping** | **Yes ( ) Number of campers ( )** |
| **Catering** | **Self catering ( ) Meals included ( )** |
| **Sleeping bag and pillow** | **Number of sets ( )** |
| **Additional Heating** | **Additional hours ( ) Bags of Firewood ( ) Bags of Kindling ( )** |
| **Adventure Activities** | **Yes ( )** |

|  |  |
| --- | --- |
| **Charges** |  |
| **Accommodation** | **£** |
| **Camping** | **£** |
| **Catering** | **£** |
| **Sleeping bag and pillow at £6 per night per set** | **£** |
| **Heating supplement at £10 per hour** | **£** |
| **Firewood at £6 per bag, Kindling at £3 per bag** | **£** |
| **Total charges** | **£** |
|  |  |
| **Deposit at £150 per night** |  |
| **Cleaning/damages guarantee £250** |  |
| **Deposit (£150 per night): £** | **Cleaning/damages guarantee: £250 – separate chq** |
| **Signed in acceptance of terms of hire** |  |
| **Date** |  |

**Please return this form, along with your deposit and guarantee cheque, deposit can be payed by bacs as per below.**

Foundry Adventure Centre Bookings, The Old Playhouse, Great Hucklow, Derbyshire, SK17 8RF

Tel: 07786 332702

Email: [info@foundrymountain.co.uk](mailto:info@foundrymountain.co.uk)

**Payment Options**

**Cheque** Payable to ‘Foundry Adventure Centre’

**Bank Transfer**: Account Name: Foundry Adventure Centre

Account Number: 51003937

Sort Code: 60-01-33

Reference: Please put your surname and first date of booking.

**Notes on payment**

|  |
| --- |
| **The accommodation is centrally heated during hours 07.00-08.00, 16.00-17.00, 21.00-22.00,** additional central heating can be purchased at £15 per hour. Wood burning stoves can be used to heat the 2 x lounge areas, wood and kindling is charged as above, you will need to provide your own matches and firelighters.  **The above organisation agrees to cover the full cost of any damages, losses or cleaning** that may arise from this booking. A guarantee of £250 must be sent in advance (this is held on file and not banked) and will be returned when the centre is vacated in a clean and orderly state.  **The balance of your booking is due two months before arrival**. However, to secure your booking, please send a non-refundable deposit (payable to Foundry Adventure Centre) or a purchase order. If you cancel you will lose the deposit and will be liable for cancellation charges as described in terms and conditions. |

**BOOKING TERMS AND CONDITIONS**

1. All bookings are made with the Foundry Adventure Centre (referred to as FAC), The Old Playhouse, Great Hucklow, Derbyshire, SK17 8RF.

2. To book accommodation, please complete the booking form and post it to the company with a deposit, or a valid purchase order if you require invoicing.

3. The balance is due no later than two calendar months prior to commencement of the event. If your booking is made within two months of commencement full payment must be made within seven days of receipt of deposit.

4. If the balance is not received by the specified date we reserve the right to cancel your booking and your deposit will be forfeited, unless a delay in your payment has been agreed.

5. Should you cancel the following scale of charges will apply

* Cancellation more than 3 calendar months before arrival date – loss of deposit.
* Cancellation less than 3 calendar months before arrival date – 100% of total cost.

These terms are common for many accommodation providers and cover the cost of lost alternative bookings.

6. Cancellation of accommodation by FAC will entitle you to a full refund of payments made. No other compensation will be allowable.

7. We reserve the right to cancel any booking and to terminate any letting for any unreasonable or immoral conduct, or for any breach of the rules [as set out herein or otherwise notified to the Hirer].

8. Use of the Foundry Adventure Centre is entirely at the Hirer’s risk and we do not accept any responsibility for the loss or damage sustained by any user or users of the Foundry Adventure Centre, or by any visitor or visitors. The Hirer will indemnify the Foundry Adventure Centre against all legal liability in respect of loss, injury or damage caused to any person or property of the Foundry Adventure Centre premises during the period of the booking and arising out of the booking, whether arising by accident or by the negligent or other act of the Hirer or anyone at the Foundry Adventure Centre with the acquiescence or consent (express or implied) of the Hirer. Hirers are advised to take out their own insurance.

9. The Hirer and all persons in the hirer’s party will vacate The Foundry Adventure Centre at the end of the hire period, leaving the centre in a fit and proper condition, and in all respects as it was found at the commencement of the period of hiring.

10. Having made every effort to ensure the correctness of our information, we cannot be held responsible for any inaccuracies.

11. These booking conditions may only be waived in writing by Tim Gould, director.

12. The terms and conditions of all agreements made with FAC will be subject to and governed by English law.

13. When making your booking it is implied and accepted that you have read and understood all these booking conditions and agree to abide by them.